

## INSTRUCTIONS FOR AUTHORS

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### **Presentation of manuscripts**

Manuscripts should be written in clear, concise, and grammatically correct English. The file should be submitted in standard Word format, typed double-spaced, with normal margins, maximum 12 pages (or 20,000 characters with spaces, including tables, figure captions and references, too), letter type Times New Roman, 12 points size. The order should be as follows: title, abstract, keywords, text, acknowledgements, references, tables, figure captions, figures. For more information contact the editor.

**Title.** The title should be concise and informative, not exceeding 20 words. A short running title of no more than 40 characters should also be supplied.

This is followed by the initial(s) of first name(s) and surname of the author(s) (beginning with a capital and continuing with small capital letters, all 12 points letter size, this refers to all names in text and references, too) and the name(s) of the institution(s) the author(s) work(s) at.

The affiliation should be marked with letters, e.g.

V. CSERÉP<sup>a\*</sup>, Z. KATI<sup>a</sup> and T. OKOS<sup>b</sup>,

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The corresponding author should be marked with an asterisk, and phone, fax number (if available) and e-mail address are to be given in the footnote of the 1st page, as follows:

\*To whom correspondence should be addressed

Phone: ; fax: ; e-mail:.

**Abstract** should not exceed 200 words. Keywords should not exceed 6.

**Text.** References in the text should be cited by names. In case of two authors, in text: SMITH and Low (2000), if in brackets: (SMITH & Low, 2000). In case of more than two authors, in text: SMITH and co-workers (2004); if in brackets: (SMITH et al., 2004).

The article should be divided into the following parts: Abstract; Introduction (without titles);

**1. Materials and methods** (do not describe known methods in detail, refer to their source). Subtitles in decimal system (i.e. 1.1., 1.2. and 1.2.1. etc.), *titles are italic;*

**2. Results and discussion.** Results can also be subtitled as above. Results should be concise, pointing at the trends (do not repeat numerical results shown in figures and tables). The findings should be discussed here, in comparison to results of others;

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**Acknowledgement** (without a title), is separated from the text by an asterisk.

Footnotes should only be used if absolutely necessary.

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– url: ELLISON, S.L.R. and WILLIAMS, A. (Eds). (2012): Eurachem/CITAC guide: Quantifying uncertainty in analytical measurement, 3<sup>rd</sup> edition, Available at <http://www.eurachem.org/index.php/publications/guides/quam> (last accessed 25 March 2013)

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**Figures.** Colour, as well as black and white figures / images: TIFF, EPS, Postscript, JPG, JPEG, GIF, or PICT formats are acceptable. All figures should be numbered consecutively with Arabic numerals and the approximate position should be indicated on the margin. No frames or grid lines. Colour figures will be placed for an extra fee in the printed version, but they will be in colour in the electronic version. Each figure should have a caption, not within the figure. The captions to all figures should be typed on a separate sheet, following the tables.

The total number of tables and figures should not exceed 8.

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