

## **Instructions for Authors**

### **Hungarian Journal of Legal Studies (HJLS)**

*(Acta Juridica Hungarica)*

The *Hungarian Journal of Legal Studies (HJLS)* publishes original research papers, review articles, book reviews and announcements in the field of legal sciences. The Editors encourage contributions from outside of Hungary, with the aim of covering the legal sciences in the whole of Central and Eastern Europe.

Papers are accepted on the understanding that they have not been published or submitted for publication elsewhere and that they are subject to double-blind peer review. Papers accepted for publication by the Editors are subject to editorial revision.

#### **Submission of manuscripts**

Owing to the volume of manuscripts the HJLS receives, the Editors require that all submissions be made via the HJLS's free online submission system. Using this system, registered authors can upload manuscript files (texts, figures, tables) directly to their own account (<http://submit.akademiai.com>) and check the status of their manuscripts during the review process. The authors can also receive e-mail notifications of any changes to the status of their manuscripts if they choose this option in their notification settings. In addition, reviewers can access their manuscripts (in a highly secure fashion that maintains referee anonymity) over a direct internet link, which speeds up the review process. The manuscripts will be processed by the online submission system only after the acceptance of the HJLS's Data Processing Policy and the Copyright Transfer Statement.

#### **Presentation of manuscripts**

Manuscripts should be prepared for the online submission in the following manner. Online submissions should include a biography of the author(s), a title page, a manuscript text, and (optionally) figure or table documents, all in separate files.

*Biography of the author(s):* Biography of the author(s) should not exceed 200 words. The style should conform to that used in former HJLS volumes.

*Title page:* The title page should contain the first name(s) and the surname of the author(s), the title of the manuscript, and the name of the institution the author works at. The postal address, email address, and fax number of the corresponding author must also be indicated.

*Manuscript text file:* Manuscripts should be written in clear, concise, and grammatically correct English. HJLS uses Oxford English spelling. The printout of the manuscript text should be typed double-spaced (on one side of the paper in printouts), with wide margins. The order in the text should be as follows: title, abstract, keywords, text with footnotes. Advertisements may only be inserted by the Publisher. Please, do not indicate your name and any of your personal data in the manuscript text file in order to facilitate the anonymous review process.

*Title:* The title should be concise and informative, and not longer than 60 characters. A short running title of no more than 30 characters can also be supplied.

*Abstract:* The abstract should not exceed 200 words. The authors will be asked to copy the abstract in the indicated field during the online submission procedure.

*Keywords:* The number of keywords should not exceed 5.

*Acknowledgements:* The optional acknowledgements should be brief, and should not include thanks to anonymous reviewers and Editors, or effusive comments. Grant or contribution numbers may be acknowledged.

*References:* Manuscript texts should use footnotes, not endnotes. The references should follow the “The Oxford University Standard for Citation of Legal Authorities” (OSCOLA) with some important modifications:

1. There is always a list of the referred literature at the end of the papers.
2. There are no full references and cross-citations in the footnotes.

There are some examples illustrating the most frequent citation formats at the end of these instructions.

*Tables:* Each table, bearing a title, should be self-explanatory and processed in separate file(s) in the online submission system. Their approximate position should be indicated in the manuscript text file, and numbered consecutively with Arabic numerals.

*Figures:* Figures should also be submitted through the online submission system in TIFF or JPG file format (min. 300 dpi) in separate file(s). Excel files with edited diagrams and charts are only accepted in the original data file (e.g. xls, xlsx, etc.). Please only use black and white colours. In the legend use different signs, not colours. All figures should be numbered consecutively with Arabic numerals and their approximate positions should be indicated in the manuscript text.

It is the responsibility of the author to obtain written permission for the reprint of all quotations, illustrations, figures, and tables.

## **Review procedure**

The complete review process for the journal is double-blind and undertaken through the HJLS’s online submission system. The assignment of the reviewers is made by the Editors. The Editor-in-Chief ensures the absolute confidentiality of the whole process.

The decision after the first round of reviewing can be:

1. acceptance of the paper without further corrections,
2. acceptance of the paper with corrections and changes suggested by the reviewers and the Editors,
3. request of major changes (following the completion of the suggested corrections by the author(s) and the resubmission of the revised article, the paper will be returned to the reviewers for a second round of review), or a suggestion that the paper should be completely rewritten along some well-specified guidelines, and
4. outright rejection.

The authors will be informed about the decision via email and through the online submission system. In order to increase the effectiveness of the review process, authors are kindly asked to respond timely to the comments and suggestions of the reviewers and the Editors. The Editors make the final decision on acceptance or rejection based on the reviewers’ reports and on their own judgment. A copy of the Publishing Agreement will be sent to author(s) of papers accepted for publication.

## Reprints

The authors are granted a special online access to their articles for a limited period of 30 days, when they can download their papers in pdf format free of charge.

## Further information

Should you have any questions, please contact the Editors of the journals at [acta.juridica@tk.mta.hu](mailto:acta.juridica@tk.mta.hu)

## Examples for Acta Juridica Hungarica citation style

1. There is always a list of the referred literature (in Alphabetical Order) at the end of the papers.
2. There are NO full references and cross-citations in the footnotes! In the footnotes only three main data are given:

author | (year) | page.

For further information on OSCOLA see: <http://www.law.ox.ac.uk/publications/oscola.php>.

## Citation in the footnotes

These examples show the citations of a book (for edited books and articles see citation in the 'Literature' below) which is given in full in the 'Literature' at the end of the paper and cited first in footnote 26 and again in footnote 27.

*Full citation in the 'Literature':*

Stevens, R., *Torts and Rights* (OUP 2007).

*Citations in the footnotes:*

<sup>26</sup>Stevens (2007) 110.

<sup>27</sup>Stevens (2007) 271–78. [NO 'ibidem', 'cit. op.', 'note 26' or similar cross-citations!]

## Examples of citation of different works by the same author

*Full citations in the 'Literature':*

Ashworth, A., *Principles of Criminal Law* (6th edn, OUP 2009a).

Ashworth, A., 'Sentencing Guidelines and the Sentencing Council' (2009b) 5 CLR 389-401.

Ashworth, A., 'Testing Fidelity to Legal Values: Official Involvement and Criminal Justice' (2000) 63 MLR 633-675.

*Citations in the footnotes:*

<sup>28</sup>Ashworth (2009a) 68.

...

<sup>35</sup>Ashworth (2000) 635-37.

...

<sup>46</sup>Ashworth (2009b) 393.

## Citations in the ‘Literature’

(See below the citation style for footnotes)

At the end of your paper, in the list of referred ‘Literature’ you should cite the referred material in Alphabetical Order as following:

### Books

author, | *title* | (additional information, | edition, | publisher | year)

*Examples:*

Burrows, A., *Remedies for Torts and Breach of Contract* (3rd edn, OUP 2004).

von Bar, Ch., *The Common European Law of Torts*, vol 2 (CH Beck 2000).

### Works in edited books

author, | ‘title’ | in editor (ed), | *book title* | (additional information, | publisher | year) starting and ending pages.

*Examples:*

Cartwright, J., ‘The Fiction of the “Reasonable Man”’ in AG Castermans and others (eds), *Ex Libris Hans Nieuwenhuis* (Kluwer 2009) 96-118.

Pila, J., ‘The Value of Authorship in the Digital Environment’ in WH Dutton and PW Jeffreys (eds), *World Wide Research: Reshaping the Sciences and Humanities in the Century of Information* (MIT Press 2010) 312-346.

### Articles

author, | ‘title’ | (year) | volume | journal name or abbreviation | starting and ending pages.

*Examples:*

Griffith, J. A. G., ‘The Common Law and the Political Constitution’ (2001) 117 LQR 42-64.

Waldron, J., ‘The Core of the Case against Judicial Review’ (2006) 115 Yale LJ 1346-1372.

### Online journals

Green, L., ‘Legal Positivism’, *The Stanford Encyclopedia of Philosophy* (Fall edn, 2009) <<http://plato.stanford.edu/archives/fall2009/entries/legal-positivism>> accessed 27 July 2010.

### Judgments of the European Court of Human Rights

*For judgments of the European Court of Human Rights (ECtHR), cite either the official reports, the Reports of Judgments and Decisions (cited as ECHR) or the European Human Rights Reports (EHRR), but be consistent in your practice.*

*Examples:*

*Johnston v Ireland* (1986) Series A no 122.

*Osman v UK* ECHR 1998–VIII 3124.

*Balogh v Hungary* App no 47940/99 (ECtHR, 20 July 2004).

*Omojudi v UK* (2010) 51 EHRR 10.

## **Open access**

All articles can be accessed openly 2 years after the date of their publication at the HJLS's website.

Authors can use the Optional Open Access publication model for a specific publishing fee. It is an option for the author to pay the Article Processing Charge (APC) and have the final full text version of his/her article published as an Open Access one. The full text of an Open Access paper is freely accessible through the official website of the journal. The peer review process and the quality requirements, as well as the publishing process are the same in case of both traditional and Open Access manuscripts. Both accepted new manuscripts and papers published earlier can be Open Access. The APC of an Open Access article is 495 EUR (500 USD) + VAT, where applicable, but it can be even less. Akadémiai Kiadó offers discounts for Hungarian authors, institutions of low and middle-income countries and Editorial Board members. Discounts may not be combined. The above fee does not include any normal (excess) page fees and colour charges. By signing the Open Access License Agreement and paying the APC, the Author retains the ownership and further rights related to the Article while ensuring the wide accessibility of the Article in the written and electronic media controlled by Akadémiai Kiadó. Should you have any questions, please contact the editors of the journal.