

## INSTRUCTIONS FOR AUTHORS

**Manuscripts** to be published in *Studia Slavica* should be submitted through the OJS (Open Journal System), an online manuscript submission and review system, which can be found at the following url: <http://submit.akademai.com/sslav>. The Times New Roman font is preferred. For initial submissions, the entire manuscript including title page with abstract, keywords, main text, references, tables, and figures should all be contained in a single virus-free .doc file. If special fonts are also used in the paper, please send a .pdf file as well.

**Peer review.** All submissions will undergo blind peer review. The identities of both reviewers and authors are concealed from each other throughout the review.

**Text.** The total length of the papers (including illustrations, tables, etc.), if not agreed otherwise, should be no more than 16 printed pages (from 36,000 to 40,000 characters with spaces). The first page should contain the title of the paper, the author(s)'s name(s) and affiliation(s) (postal address and e-mail address). Please italicise linguistic data only. Please distinguish hyphens (-) from dashes (–) clearly.

Names transliterated from Cyrillic alphabet and occurring in German, English, French, etc. texts should be written in Roman letters in accordance with the transliteration which is widely known and accepted in Slavonic studies, e. g. *Belyj, Bojadžiev, Brjusov, Čajkovskij, Čechov, Deržavin, Gor'kij, Lichačev, Murav'ev, Šachmatov, Ščerba, Tynjanov, Žukovskaja* (with the exception of some conventional forms such as *Ehrenburg, Herzen, Stravinsky, Peter the Great*, etc.). In bibliographical references, however, please use the Cyrillic script.

Please use Arabic numerals to indicate centuries in English papers. For punctuation in connection with quotation marks, "British" usage, with the comma or full stop outside the quotation marks (... "linguistic democratism", which...) is preferred.

**Abstract.** The manuscripts of papers should be accompanied by an English abstract containing at least 2,500 characters but no more than 3,000 characters with spaces, and it should outline briefly the purpose of the study as well as detail important findings and the author(s)'s principal conclusions. The author(s)'s name(s) and affiliation(s) as well as the title of the paper in English should also be given. In addition to this information in English, the abstract should also be submitted in the language of the paper. This text should have the same content and be of the same length as the English version..

**Keywords.** The authors are asked to write 8 to 10 keywords both in English and in the language of the paper. Keywords may be single words or brief phrases that identify the most important subjects covered by the paper.

**Figures.** Graphs, line drawings, and photographs should be numbered in sequence with Arabic numerals. Figures, line drawings, and photographs should be attached in electronic form with a resolution of minimum 300 dpi as separate files in .jpg format.

**Citation.** *Studia Slavica* accepts the "author–date" format and the use of abbreviations for citations. Author–date citations should generally be given within parentheses:

...as has been shown already (Hadrovics 1984: 23–31); В специальной литературе (Виноградов 1959: 84) отмечается...

Parentheses are not used when reference is made to the paper itself rather than to its author:

...as shown in Hadrovics 1984; см. еще Виноградов 1959.

Abbreviations may equally be used in the text (e.g. BrSE 134, VREW 2: 145).

Full citation of literature referred to should be given in an alphabetically arranged list at the end of the paper. In the references, please use the full names of journals.

## References

a) references to books:

ЦЕЙТЛИН 1977 = ЦЕЙТЛИН Р. М. *Лексика старославянского языка. Опыт анализа мотивированных слов по данным древнеболгарских рукописей X–XI вв.* Москва, 1977.

KNIEZSA 1955 = KNIEZSA István: *A magyar nyelv szláv jövevényszavai I/1–2.* Budapest, 1955.

WELLEK 1963 = Wellek René: *The Concepts of Criticism.* New Haven–London, 1963.

b) references to papers published in books:

БАХТИН 1975 = БАХТИН М.М. Формы времени и хронотопа в романе. Очерки по исторической поэтике. В кн.: Бахтин М. М. *Вопросы литературы и эстетики.* Москва, 1975. 234–407.

PULCINI 2002 = PULCINI Victoria: Italian. In: GÖRLACH Manfred (ed.): *English in Europe.* Oxford University Press, 2002. 151–167.

c) references to papers published in periodicals:

ДМИТРИЕВ 1958 = ДМИТРИЕВ Н. К. О тюркских элементах русского словаря. *Лексикографический сборник 3.* Москва, 1958. 3–47.

SREBOT-REJEC 1981 = SREBOT-REJEC Tatjana: On the Allophones of /v/ in Standard Slovene. *Scando-Slavica* 27 (1981): 233–241.

HADROVICS 1984 = HADROVICS László: Das altkroatische Passionslied. *Studia Slavica Hung.* 30 (1984): 8–37.

d) references to websites:

НКРЯ = *Национальный корпус русского языка.* <http://ruscorpora.ru/new/>.

All references to online material should be followed by the URL for the page of the website referenced.

Please write all author(s)'s names, do not use dashes for the second, etc. occurrence. Co-authored items come after the single-authored ones even if their publication date is earlier. Arabic numerals are used for volume and series numbering. Authors' initials are separated by a full stop and a space (V.V.Vinogradov, and not V.V.Vinogradov).

**Proofs.** The authors will receive the pdf version of their papers for proofreading. Please read it carefully and return it by e-mail to the editor within one week.

**Reviews.** General rules of scientific publication (see above) should be followed.

**Open Access.** Authors can use the optional Open Access publication model for a specific publishing fee. It is an option for the author to pay the Article Processing Charge (APC) and have the final full text version of his or her article published as an Open Access one. The full text of an Open Access paper is freely accessible through the official website of the journal. These papers are also published in the printed journals as well as all the traditional ones. The peer review process and the quality requirements are the same in case of both traditional and Open Access manuscripts. Both accepted new manuscripts and papers published earlier can be Open Access. The APC of an Open Access article is 900 EUR including VAT but it can be even less. Akadémiai Kiadó offers discounts for Hungarian authors, institutions of low and middle-income countries, and Editorial Board members. Discounts may not be combined. The above fee does not include any normal (excess) page fees and colour charges. By signing the Open Access License Agreement and paying the APC, the Author retains the ownership and further rights related to the Article while ensuring the wide accessibility of the Article in the written and electronic media controlled by Akadémiai Kiadó. See [akjournals.com/page/OpenAccessModels](http://akjournals.com/page/OpenAccessModels) for details. Should you have any questions, please contact the editors of the journal.