

## Submission of Papers

All manuscripts for Hungarian Medical Journal (HMJ) should be submitted online via e-mail: feher@bel2.sote.hu or shwapnil@agni.com. *This is the preferred method of submission, and facilitates processing of your manuscript.* Only in exceptional cases where the authors have no electronic facilities, the author should submit one original copy of the manuscript, plus two photocopies and a copy on disk, to the following address:

*Editor-in-Chief: Professor János Fehér, 2<sup>nd</sup> Department of Medicine, Medical Faculty, Semmelweis University, Szentkirályi str. 46, H-1088 Budapest. Phone/fax: +36 1 317 4548.*

*Authors are required to submit, with their manuscripts, the names and full contact details (including e-mail address) of 3 potential referees (who should not come from the same institute).*

It is the author's responsibility to ensure that papers are written in clear and comprehensible English. Authors whose native language is not English are strongly advised to have their manuscripts checked by an English-speaking colleague prior to submission.

Submission of a paper implies that it has not been published previously (except in the form of an abstract or as part of a published lecture or academic thesis), that it is not under consideration for publication elsewhere, that its publication is approved by all authors and tacitly or explicitly by the responsible authorities where the work was carried out, and that, if accepted, it will not be published elsewhere in the same form, in English or in any other language, without the written consent of the Publisher.

**NOTE:** We are pleased to announce that the online manuscript submission and peer review system *Editorial Manager* has been introduced for the submission of manuscripts to the *Hungarian Medical Journal*. Details are available online at: [www.editorialmanager.com/hmj](http://www.editorialmanager.com/hmj).

## Types of Contributions

Original research papers; review articles; rapid communications; short communications; viewpoints; letters to the Editor; book reviews.

1. *Research papers* – original full-length research papers which have not been published previously, except in a preliminary form, and should not exceed 8500 words (including allowance for no more than 6 tables and illustrations).

2. *Review articles* – will be accepted in areas of topical interest, will normally focus on literature published over the previous five years, and should not exceed 12,000 words (including allowance for no more than 6 tables and illustrations).

3. *Rapid communications* – an original research paper reporting a major scientific result or finding with significant implications for the research community, designated by the Editor.

4. *Short communications* – Short communications of up to 3500 words, describing work that may be of a preliminary nature but which merits immediate publication.

5. *Viewpoints* – Authors may submit viewpoints of about 1500 words on any subject covered by the Aims and Scope.

6. *Letters to the Editor* – Letters are published from time to time on matters of topical interest.

7. *Book reviews.*

## Manuscript Preparation

*General:* Manuscripts must be typewritten, double-spaced with wide margins on one side of white paper. Each page must be numbered, and lines must be consecutively numbered from the start to the end of the manuscript. Good quality printouts with a font size of 12 or 10 pt are required. The corresponding author should be identified (include a fax number and an e-mail address). Full postal addresses must be given for all co-authors. Authors should consult a recent issue of the journal for style if possible. An electronic copy of the paper should accompany the final version. The Editors reserve the right to adjust style to certain standards of uniformity. Authors should retain a copy of their manuscript since we cannot accept responsibility for damage or loss of papers. Original manuscripts are discarded one month after publication unless the Publisher is asked to return original material after use.

*Abstracts:* Each paper should be provided with an abstract of 100–150 words, reporting concisely on the purpose and results of the paper.

*Keywords:* 3–5 characteristic words of the manuscript.

*Text:* Follow this order when typing manuscripts: Title, Authors, Affiliations, Abstract, Keywords, Abbreviations, Main text, Acknowledgements, Appendix, References, Figure Captions and then Tables. Do not import the Figures or Tables into your text. The corresponding author should be identified with an asterisk and footnote. All other footnotes (except for table footnotes) should be identified with superscript Arabic numbers. The title of the paper should unambiguously reflect its contents. Where the title exceeds 80 characters, a suggestion for an abbreviated running title should be given.

*Units:* The SI system should be used for all scientific and laboratory data; if, in certain instances, it is necessary to quote other units, these should be added in parentheses. Temperatures should be given in degrees Celsius. The unit ‘billion’ ( $10^9$  in America,  $10^{12}$  in Europe) is ambiguous and should not be used.

*Symbols:* Abbreviations for units should follow the suggestions of the British Standards publication BS 1991. The full stop should not be included in abbreviations, e.g. m (not m.), ppm (not p.p.m.), % and ‘/’ should be used in preference to ‘per cent’ and ‘per’. Where abbreviations are likely to cause ambiguity or may not be readily understood by an international readership, units should be put in full.

Current recognised chemical nomenclature should be used, although commonly accepted trivial names may be used where there is no risk of ambiguity.

The use of proprietary names should be avoided. Papers essentially of an advertising nature will not be accepted.

*References:* All publications cited in the text should be presented in a list of references following the text of the manuscript with reference members in square brackets ([ ]). No more than 50 references should be cited in your manuscript. In the text refer to the number cited in square brackets ([ ]) or the author’s name (without initials). The list of references should be arranged according to the citation by authors’ names and should be as full as possible, listing all authors, the full title of articles and journals, publisher and year.

References should be given in the following form:

- [1] Finglas, P. M., Wigertz, K., Vahteristo, L., Wittft, C., Southon, S., Froidmont-Gortz, I.: Standardisation of HPLC techniques for the determination of naturally-occurring folates in food. *Food Chemistry*, 1999, 64, 245–255.